

## BYE - LAWS

### 1. Name and Address :

The name of the Trust is : MINIMOL MEMORIAL CHARITABLE TURST  
The Address of the Trust is : SIDHARTHA CENTRAL SCHOOL  
CHERUMANGAD, PUTHOOR P.O  
KOLLAM, KERALA., PIN 69 1507

2. Area of Operation : The area of operation of the Trust extent to all over  
India

### 3. Aims and Objects

- (a) To endeavour to create an ideal Society based on ethical values of Indian Culture.
- (b) Endeavour to create an egalitarian society free from discrimination based on caste, creed, religion etc.
- (c) Encourage people who work for achieving their objectives and those who work for the basic growth of society.
- (d) Establish Educational Institutions to achieve the leap forward of the nation to the next century.
- (e) To help, assist and provide relief to the poor and needy persons of the trust primarily or otherwise and provide facilities of employment to them.
- (f) To open and run Institutions such as Schools, Colleges, Hospitals, Boarding Houses, Factories, Orphanages, Homes for refugees.
- (g) To acquire, purchase and take over from any person or persons, associations, societies etc., any property movable and immovable as gift or donations and to manage the same and to apply both capital and income thereof for or towards all or any of the objects of the trust.
- (h) To acquire site for building and to build after enlarge such buildings and to maintain with object of advancement of education irrespective of Caste, Sex, race or creed.
- (i) To act as or exercise any power which may be confined to the Trust of appointing Managers, Trustees, Auditors or other officials required for running the affairs of the Trust.
- (j) To enter into any agreement with any Government Central or State and with authorities, local, municipal or otherwise in pursuance of the objects of the Trust and to obtain from such Government or Authority all rights, concessions and privileges that may seem conducive to the object of the Association.



K.S. GOPAKUMAR - CHAIRMAN

- (k) To sell mortgage, charge, lease, dispose or extent and otherwise deal with any property of the trust in any manner as may be required for the benefit of the trust.
- (l) To appeal for and raise necessary funds by Subscriptions, Grants and Loans whether secured or unsecured.
- m) To invest and deal with the money of the trust not immediately required in such manner as may be determined from time to time.
- n) To acquire by purchase, amalgamation or otherwise the undertaking and businesses of any other associations having same and similar objects.

#### 4. Membership

The Chairman of the Trust is respected as patron member of this Trust. The Chairman shall have the power to appoint the office bearers and other members of the trust.

A member of the trust shall cease to be a member –

- i) On his resignation to be signed in writing
- ii) On his death
- iii) Any person can be removed from membership of the trust by the decision of the Author of the Trust.

#### 5. Associate Members:

The Chairman has right to issue Associate membership. Any person who shall be considered apt to fulfill the interest of the Trust has to apply for associate membership in a specified application form. The member shall not be a minor, a person of unsound mind or an undischarged insolvent, such member shall remain as a silent member until he overcomes the present contingency.

#### 6. Executive Committee :

The Executive Committee is formed for looking into the day to day administration of the trust and the institutions which are organized by the Trust. It consists of the Chairman, Secretary and Treasurer and other members selected by the Chairman.

The term of the Executive Committee shall be 1 year and the quorum of the committee shall be 2/3 including the Chairman.

If the executive committee is convinced that any member of the trust is working against, the interest of the trust he may be expelled from the Trust by the executive committee.



K. S. Gopakumar - Chairman

8. Advisory Committee :

An advisory committee consisting of distinguished men of letters, social workers, and distinguished men in the field of industry be formed and their creative suggestions may be accepted by the trust.

9. Officers of the Trust.

The Chairman will preside the meetings of the Trust. The general administration of the trust and institutions coming under it will be vested with the Chairman.

To appoint employees according to the decisions of the executive Committee, fix their salary and take disciplinary action, if found necessary. He has to devise schemes and programmes for the growth of the Trust in consultation with the executive committee.

In case there is a tie in any matter the Chairman will exercise his power and take decision.

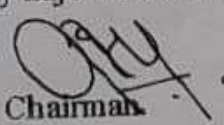
In case the Secretary is not convening the meeting of the Executive Committee in urgency the Chairman should convene the meeting. He has the right to implement the decisions taken by the Executive Committee.

Other office bearers are Secretary and Treasurer and an Executive Committee members not more than 3 and the executive committee members shall hold their office for a period of 1 year until their successors assume office.

10. Meeting of the Trust:

1. The Annual General Body of the Trust shall be convened every year before the 15th August of the respective year.
2. The Secretary should present the budget income and expenditure of accounts, balance sheet etc, in the Annual General Body.
3. To select the office bearers.
4. Appoint internal auditors and fix their remuneration., Pass resolutions for the general interest of the trust.

In addition to the annual General Body meeting, the General Body meeting shall be held at such time and place as the governing body shall from time to time appoint and make such rules and regulations as they think proper relating to summoning and holding of the meeting and for the transaction of the functions there at and may adjourn such meetings.

  
K.S.Gopakumar. - Chairman

Notice :

- 1) Notice shall be served before 15 days of the Annual General Body specifying the place, date and time.
- 2) Notice shall be served 7 days before in the case of meeting of the executive committee and in addition the notice shall be exhibited on the notice board of the trust in its office.

However in emergency, the period of notice can be reduced with the permission of the Chairman .

11. Source of Income :

- a) Membership Fee
- b) Donations
- c) Income from the assets of the trusts, grants, interest, loans etc.

12. Accounts :

a) The bank account of the trust shall be opened in the name of the trust and operate jointly by the Chairman and either Secretary or the Treasurer.

b) The auditor selected from the executive committee may audit the account and report to the Core Committee monthly. The account of the trust shall be audited by a chartered Accountant every year and presented in the Annual General Body. The accounting period of the trust shall be 1st April to 31st March of every financial year.

13. Amendment of bye-laws.

The bye-law may be modified by the Executive Committee with the approval of Chairman and it will come into force if it is passed in the general body .

14. Minutes:

- a) Minutes of the proceedings of all meetings whether general body governing body or sub committee shall be recorded in books to be kept for that purpose.
- b) The minutes shall be signed by the Chairman of the said meeting or the Chairman of the next succeeding meeting.

K.S. Gopkumar - Chairman



Assets and Liabilities:

- a) All the assets and liabilities of the Trust vests with the Chairman.
- b) All the assets are to be purchased in the name of the Trust. Chairman shall be the custodian of the trust.
- c) In case the trust ceased to operate all the assets after recruiting liabilities if any, should be dissolved with any other charitable society.

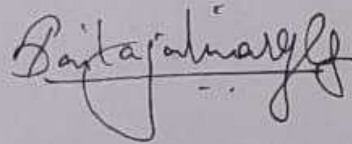
In Witness Whereof I have hereto set my hand on this Deed, on this the 16<sup>th</sup> day of November, 2007, at the SUB - REGISTRY OFFICE, KOTTARAKARA PRINCIPAL.



K.S. GOPAKUMAR - CHAIRMAN

Witnesses:

1. Rajan Nair S/o. Narayanan Nair,  
Puthenvilakathu Veedu,  
Cherumangad, Puthoor.
2. Sailajakumari W/o. Rajan Pillai,  
Naduvilazhikathu Veedu,  
Cherumangad, Puthoor.



Note of corrections: Nil.

Computer printout.

Prepared by : T.G. Girija Kumari,  
Advocate



K.S. GOPAKUMAR - CHAIRMAN